



Staff Council Executive Meeting
Thursday May 5, 2016
2:00PM – 3:00PM UNEA Staff Lounge

I. Call to order **12:18 p.m.**

II. Approval of previous meeting minutes

- First to motion approval, Maria Hernandez, second to motion Paul Adame. All in favor.

III. Executive reports

A. Chair - **Ben Carnevale**

a. Maxie Flores resignation

i. Maxie Flores, resigned due to personal and professional matters.

1. On the meantime, the possibility of asking Maria Placencia to take on the Treasurers role will be consider. She is currently looking at the account as they are working on the Staff forum.

b. Staff Forum progress

- i. The advertisement has started
- ii. The QEP presentation will now be given by Louie Rodriguez and Ana Diaz. Due to a recent request from the Provost office there was a change on speakers.
- iii. The possible schedule and order of appearance is set as follows:
 1. Ryan Holmes
 2. Ben Carnevale
 3. Dr. Diana Natalicio
 4. QEP (Louie & Ana)
 5. Gary Edens
 6. Chief Walsh
 7. Q&A
- iv. Advertisement is crucial for this event. Everyone must promote it
- v. The motion to have light refreshments for the forum is set by Ana Diaz and second by Maria Hernandez. Motion passed.
- vi. The proposal to have a new budget of \$1,600 is requested.
 1. This budget will allow for refreshments and tables.
- vii. The idea of having record the forum is existing. Ana Diaz, will looking for possible funding or support for such.
- viii. The distribution of posters for advertising is as follows:
 1. Ana Diaz: Fox Fine Arts, Dormitory Road, and Centennial Museum
 2. Ben Carnevale: Facilities, Library, UGLC, EPNG, Health Sciences, and School of Nursing
 3. Karla Iscapa: Liberal Arts, Education, Kelly hall, University Towers
 4. Paul Adame: Union, Academic Advising Center
 5. Maria Hernandez: Administration, Campbell Bldg., Engineering
 6. Delia Heras: Mike Loya Academic Services, Business and Physical Science

Staff Council Mission Statement

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- ix. Ana Diaz will be sending out an email with a schedule for volunteering and participation.
- c. Nando Padula, from the bookstore will be the guest speaker for May's General meeting. He will be presenting on some new ideas that the bookstore has on how to better serve the staff.
- B. Vice Chair – **Paul Adame**
 - a. Mid-term meeting with committees
 - i. No meetings. Noting to report
- C. Treasurer's report
 - a. Budget update
 - i. Budget it is approximately \$4,000

IV. Committee Reports

- A. Communications – **Ben Carnevale**
 - a. Email invitation to orange districts for general meeting
 - i. Email will be sent shortly.
- B. Elections - **Maria Hernandez**
 - a. Invite next group of districts to the SC general meeting
 - i. Email to be sent out on Monday
 - b. Realign districts
 - i. A work in progress
 - c. Inclusion of Part-time staff
 - i. The possibility of changing the wording of the bylaw in which it can support Part Time staff
 - ii. One representative for the whole category would be a way to provide them representation.
 - iii. Motion to approve to have the issue added in the general meeting is first by Maria Hernandez and second by Ana Diaz. All in favor, motion carries.
- C. P&T committee – **Tiffany Henley**
 - a. Tiffany Henley, leaving
 - i. Due to family relocation she will no longer be in Staff Council.
 - b. Email to VPBA
 - i. Email was sent to VPBA with the questions that were gathered by staff submissions. At this moment no reply by VPBA has been done
- D. Family tuition assistance committee – **Karla Iscapa**
 - a. Committee report update
 - i. Staff members in UT Arlington appear to be the higher users of the support in tuition assistance.
 - ii. The report is almost done as the information needed is finally adjusted.

V. Old Business

VI. New Business

VII. MISC (comments, announcements, accomplishments, etc.)

VIII. Adjournment **1:16 p.m.**

- Ben Carnevale first in motion, Delia Heras seconds motion.

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